

FOLM Planning Meeting (July 7th 2021) – 10 am to noon – Minutes & Actions

Attendees: David Soderberg, AJ Theiler, Roger Glocke, Charlie Jarvis, Mike Ackley, Connie DeBels, John Graf (via Zoom)

1. Updated Lake Management Plan

- Discuss/Endorse official first draft from Eddie Heath. Motion put by David , seconded by Charlie carried unanimously “The FOLM board formally adopts the plan as written, with any substantive changes following WDNR review to require another motion to adopt the affected management action only.”

Action: David to contact Eddie and have him send the Executive Summary as a standalone file (Completed).

Action: Roger to put the plan on the FOLM website in the order of Executive 2-page Summary, the full plan, then the maps.

2. Setting up FOLM annual meeting

- Meeting date (per by-laws) 28th August 2021 (2nd Sat before Labor Day) agreed by board
- Agreed use of virtual format again this year (Zoom) – next year face-to-face – also agreed by board
- David , with board approval has purchased a year “Pro” subscription to Zoom meetings to allow up to 100 to attend and unlimited time for board and committee meetings and Annual Meeting.
- Agreed main ‘education’ topic for this year’s meeting is a brief presentation of the updated Lake Management Plan – **David** will prepare this presentation
- Agreed another critical item for the annual meeting was to seek more volunteers to help (potentially as future board members) out especially if interested in helping to put together a FOLM FaceBook site.
- E-mailing of notice 30 to 50 days ahead - i.e. NOW ! (Gmail can apparently be used to mail to a maximum of 500 recipients – we should send the notice from folmtomahawk@gmail.com)

Action: David and Connie to compose email notice, **Mike/Roger** to assist in preparing e-mail list and **David** to email letter to email list no later than 30 days prior to meeting, then reminder a week and also 1 day prior to Annual Mtg. In this e-mail we will also enclose a billing of annual dues.

Action: David to Contact Tomahawk Leader to put in notice of Annual meeting asking those interested to e-mail folmtomahawk@gmail.com in order to receive Zoom invites -repeat this advertisement a week before the annual meeting date.

Action: Charlie to get notice of Annual meeting on the WJJQ Community Calendar. Set up Morning Conversation, live interview to appeal for volunteers, get gmail noticed, mention highlights of mgmt. plan (**Action: David** to supply list of highlights of plan to Charlie as talking points).

Action: David/Roger/Mike to identify FOLM members from list who do not have an e-mail listed and postal mail announcement/dues billing. Mail letters if we have no email address for them

3. Status on getting more volunteers (potential officers) onboard for our future !

- The board agreed to considering accepting volunteers for open positions on the board at the annual meeting.
- David agreed to continue his involvement in a director's role.



FOLM Officers 2014
to 2022.docx

- Current officers listed in the embedded word document – agreed for present officers to continue in roles and hold elections for positions next year unless there are volunteers from the Zoom meeting willing to step up.

4. Financial and other critical paperwork

- Claiming back from current grant Onterra work not already claimed

Action: David to confirm that there are funds left in the herbicide grant that we can ask for a share Onterra work billed this year to be recovered from (This has been confirmed)

Action: Mike/AJ to file paperwork to recover our share of these paid invoices for FOLM

- Applying for additional reimbursement of ARCGIS work from this grant

Action: Roger to work with Eddie to confirm scope of this work and if this can be reclaimed as eligible work under our remaining grant

- Need to file Grant Eligibility paperwork – what we still need (paperwork wise) to



8700-380 Grant
Eligibility Applicatio

do this and who can find the missing documentation . David confirmed with Eddie that DNR code now requires that this has to be filed every 10 years and so we are no longer in date since our last filing was in 2008

Action: Mike/AJ will find and attach required info for the application filing and work with **David** to file this once completed. **AJ** will remain as the signing authority for the Grant Eligibility Application.

5. FOLM's Insurance coverage

- What coverage do we have now and discuss what we actually need (Director's and Officer's insurance) **Action: Mike** to contact agent to confirm.

6. Other critical issues

- AJ has suggested the following items be discussed/covered:

1. Send letter to the COT Clerk (currently Amanda Bartz) to include support of FOLM in the next year budget. Done in Oct 2020 for 2021. Note, some of the data need to be revised each year.

Action: Mike to get Connie the past letter for her to update and send to COT Clerk.

2. Send a letter to the COT clerk including an invoice for the amount. June/July is a good time. Copy attached for CY 2020.
3. Send bills to members for annual dues and donations. June/July is a good time.
4. Schedule, announce, and hold an annual meeting for the second Saturday in August.
5. Sign all invoices for reimbursable expenses that are grant supported.
6. Pay all invoices wearing hat of Treasurer on or before due date.
7. Authorize WJJQ fishing minute update in Spring. (Good job on the message for this year).
8. Pay the WI Department of Finance annually by the end of the year

Action: Mike to get his name on the account with AJ so Mike can pay the \$10.00 yearly fee

9. File the IRS paperwork including annual tax report if needed.
10. Maintain the **mothball** status of the Lincoln County Lakes and Rivers Association. This association of associations was set up to provide a unified reply to the Lincoln County Land Commission. With changes imposed by the people in Madison, its purpose is on hold. There have been two LC Lands Services individuals since the Diane (?) left years ago. I have approached each of the subsequent directors twice each and none have come back to me as to whether the LCLRA should continue. There is money (approx. \$7k) in the TCB bank just sitting there. I pay the WI DFI annual fee.

Action: Mike will pay the fee, all agreed to maintain current status of the LCLRA

Reminders from AJ:

1. All paperwork files are either with Charlie Jarvis or Mike Ackley. There are none in Florida.
2. A portable personal amplifier and a printer donated to FOLM are stored with Charlie.
3. Two (maybe three) board members may call for a board meeting. See bylaws for number and process.

7. AOB (Any other business) and date/type of next meeting

No scheduled board meeting before the Annual Meeting. Communication will be by email.

8. Adjourn

Adjourned at 12:13pm